

# Ebbetts Pass Fire District



## MINUTES

Board of Directors

June 20, 2023

APPROVED 07/18/23

1. The meeting was called to order with additional accommodation for the public through the use of Zoom Meetings at 9:00 A.M. Board President Scott McKinney called the meeting to order and the Pledge of Allegiance was recited.

Directors present: Michael Barr  
Denny Clemens  
Jon Dashner  
Scott McKinney  
Pete Neal

District personnel present: Fire Chief Mike Johnson  
District Secretary Cheryl Howard  
Battalion Chief Rodney Hendrix  
Jim Eaves, Chuck Hatcher, Sean Bitner  
Kyle Salyer, Alex Baker, Josilyn Layton

Public present: Maryal Concepcion, MD FAAFP

Others present via Zoom Meeting: Tami McCallum, Braun Northwest

## 2. PUBLIC APPEARANCES/COMMENT

None

## 3. CONSENT ITEMS

Mr. Neal made a motion to approve Consent Items 3.1. and 3.2. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

## 4. COMMITTEE REPORTS

### 4.1. Finance Committee

Chief Johnson reported that it was the last few days of this fiscal year and there will more revenue than expenses for the year.

4.2. Personnel/Safety Committee

Chief Johnson reported that staffing was at 100% with the recent hiring of Mark Prozorov. He also reported there was a new Battalion Chief Eligibility List effective July 1 from the seven candidates testing. He thanked Battalion Chief Matt O'Donnell for his work preparing the testing process.

4.3. Fire Prevention Committee

Chief Johnson reported the committee had discussed the two violation notices that were included later in the Board packet. The staff had begun hanging and distributing "no fireworks" signs throughout the District and there were to be three permitted safe and sane scheduled events.

4.4. Apparatus/Equipment Committee

No report.

5. **SCHEDULED ITEMS**5.1. Braun Northwest: New Ambulance Build – Increase in Chassis Cost

Chief Johnson introduced Tami McCallum of Braun Northwest who had agreed to explain the manufacturing industry as it had changed from the governmental availability and pricing of chassis and vehicles. Tami McCallum outlined the ongoing issues with trying to obtain a Ram vehicle for the current ambulance being built for EPFD. She explained how the unit was found and was currently being picked up but was going to cost more than originally agreed because it was retail price. After some discussion, Mr. Neal made a motion to approve the cost increase for the chassis as presented for the ambulance. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal). The Board members thanked Tami McCallum for her explanation and continued work on the District's behalf.

5.2. Big Trees MD: Presentation of NFPA 1582 Physical Medical Exam Program

Chief Johnson introduced Dr. Maryal Concepcion who has been working with the District for physicals for the firefighting staff. Dr. Concepcion told the Board members about her work toward the NFPA standards of care with the goal of keeping the firefighter on the job longer and to not bench them. She reviewed the plan to have the employee's exam +/- 30 days before their birth date. She overviewed the appointment making process and continued with an explanation of the MET test. Chief Johnson noted the work that Dr. Concepcion has done for the fire district. The Board members thanked her for the presentation and her work toward the program. Chief Johnson noted there would be a contract created for Dr. Concepcion

5.3. Introduction of Draft Policy 6800 Personnel – Physical Medical Exam

Chief Johnson noted the first draft of the policy was presented in the Board packet. The 30-day review period could be easily extended as staff and the Board members review it. Mr. Dashner made a motion to adopt Draft Policy 6800 Personnel Physical Medical Exam for 30-day review. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).

- 5.4. Calaveras County Building Dept: Notice of Violation APN 028-011-002 & 028-011-003  
Chief Johnson reported this was a home near Dollar General and was on the Board of Supervisors Agenda for July 24, 2023.
  - 5.5. Calaveras County Building Dept: Notice of Violation APN 028-001-042  
Chief Johnson reported this was a violation at the old Kline's building.
  - 5.6. Calaveras County Building Dept: MOU with Calaveras County Fire JPA  
Chief Johnson noted that as part of the JPA this was the document allowing each fire district to opt in to use John Parks. The Board's consensus was to proceed with the process.
  - 5.7. U.S. Forest Service: Response Letter for Proposed Special Land Use Permit  
Chief Johnson reported he had started seeking someone to contract to perform the required NEPA.
  - 5.8. Calaveras County Auditor-Controller Office: District Signature Authorization  
The Board members signed and approved the District Signature Authorization.
  - 5.9. Calaveras County Auditor-Controller Office: Special District Budget Adjustment  
Mr. Neal made a motion to approve the Special District Budget Adjustment transferring \$32,485 from reserve to Account 5640 Structures. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).
  - 5.10. CSDA Board of Directors Election Ballot--Term 2024-2026; Seat C – Sierra Network  
Mr. Clemens made a motion to vote for Pete Kampa. Mr. Neal seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).
  - 5.11. SDRMA: Notice of Election Ballot – 2023 SDRMA Board of Directors Election  
Mr. Neal made a motion to vote for the incumbents: Robert Swan, Jesse Claypool, and Sandy Seifert-Raffelson. Mr. Barr seconded; motion passed 5-0 (AYES: Barr, Clemens, Dashner, McKinney, Neal).
6. **REPORTS**
- 6.1. Administrative Report  
Chief Johnson reported plans were in the works for the Firecracker Run, the Arnold Independence Day Parade, and the annual Firefighter Association BBQ Fundraiser. He also reported that door/yard burning was now prohibited and he planned to attend the Board of Supervisors meeting to support the current level of TOT and Prop 172 revenues to fire districts.
  - 6.2. Legislative Report  
Chief Johnson noted legislation proposing not requiring fire sprinklers if below a specified size.
  - 6.3. Administrative - EMS – No Report

**7. COMMENTS, QUESTIONS, CONSIDERATIONS****7.1. Board Members**

Mr. Dashner thanked everyone for their services to get his spouse to the needed facilities timely.

**7.2. Firefighters Association**

Rodney Hendrix reported that Shea Buhler was in charge of the BBQ with Glenn Verkerk in charge of the District's participation in the parade.

**7.3. Employees' Group**

Rodney Hendrix reported that the Union will have a meeting and be looking the MOU regarding meet/confer issues.

**7.4. Public Comments**

Maryal Concepcion there would be a teddy bear clinic shortly.

**8. ADJOURNMENT**

Mr. Barr made a motion to adjourn. Mr. Dashner seconded; motion passed 5-0. 11:00 A.M.

Respectfully submitted,

Cheryl Howard  
District Secretary